**TOUR RESERVATION FORM**

November 2(Thu) – 4(Sat), 2023┃Seoul, Republic of Korea

Fill out this form in block capitals and return it to the housing bureau via email by 29 Sep 2023:

E-mail: [tour@apelso2023.org](mailto:tour@apelso2023.org)

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| **1 | PARTICIPANT INFORMATION (Only one participant per form)** | | | |
| Last(Family) name |  | | |
| First name(s) |  | | |
| Title | ☐Mr. ☐Ms. ☐Mrs. | Nationality |  |
| Email |  | Mobile phone |  |

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| **2 | HALF-DAY TOURS PROGRAMME (Min. of 20 persons) (*KRW 10% VAT* *included)*** | | |
| **Tour Type** | **Price Per Person** | **No. of Persons** |
| **HT 01** | **Ikseon-dong Hanok Village (Wearing School Uniform) - Gwangjang Market**  *Thursday, 2 Nov 2023 │13:00-18:00* | ☐ ₩ 100,00 |  |
| **HT 02** | **Changdeokgung Palace(Secret Carden) - Myungdong**  *Friday, 3 Nov 2023 │13:00-18:00* | ☐ ₩ 74,000 |  |
| **HT 03** | **Lotte Tower (Seoul Sky) - Lotte World Shopping Mall**  *Saturday, 4 Nov 2023 │13:00-18:00* | ☐ ₩ 97,000 |  |
| **HT 04-1** | **Seoul Namsan Tower(Cable) - Dinner - Observatory**  *Friday, 3 Nov 2023 │13:00-18:00* | ☐ ₩ 124,000 |  |
| **HT 04-2** | **Seoul Namsan Tower(Cable) - Dinner - Observatory**  *Saturday, 4 Nov 2023 │13:00-18:00* | ☐ ₩ 124,000 |  |

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| **3 | FULL-DAY TOURS PROGRAMME (Min. of 20 persons) (*KRW 10% VAT* *included)*** | | |
| **Tour Type** | **Price Per Person** | **No. of Persons** |
| **FT 01-1** | **Exchange Hanbok – Korean Folk Village – Lunch – Suwon Hwaseong Fortress**  *Friday, 3 Nov 2023 │09:00 - 18:00* | ☐ ₩ 130,000 |  |
| **FT 01-2** | **Exchange Hanbok – Korean Folk Village – Lunch – Suwon Hwaseong Fortress**  *Saturday, 4 Nov 2023 │09:00 - 18:00* | ☐ ₩ 130,000 |  |
| **FT 02-1** | **DMZ Tour with Lunch**  *Friday, 3 Nov 2023 │09:00 - 18:00* | ☐ ₩ 107,000 |  |
| **FT 02-2** | **DMZ Tour with Lunch**  *Saturday, 4 Nov 2023 │09:00 - 18:00* | ☐ ₩ 107,000 |  |
| **FT 03-1** | **Nami Island - Lunch - The Garden of Morning Calm**  *Friday, 3 Nov 2023 │09:00 - 18:00* | ☐ ₩ 127,000 |  |
| **FT 03-2** | **Nami Island - Lunch - The Garden of Morning Calm**  *Saturday, 4 Nov 2023 │09:00 - 18:00* | ☐ ₩ 127,000 |  |

* **No need to fill out the card information if you apply for FT 04.**

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| **4 | PAYMENT METHOD** (Please indicate your preferred payment method.) | | | | | | |
| Method | 🞏 Credit card 🞏 Bank transfer | | | | | |
| **Option 1:**  Credit card | Card type: | 🞏 VISA 🞏 Master 🞏 AMEX | | | | |
| Card Number: |  | | | | |
| Expiration date: | (mm/yy) | | CVC code\*: | |  |
| Holder’s Name: |  | | Holder’s Signature: | |  |
| I hereby authorize the Housing bureau, Primium Pass International Co., Ltd, to debit my credit card. | | | | | |
| **\***Card Validation Code: AMEX: 4-digit number on the front side, VISA / Master: 3-digit number on the back side | | | | | |
| **Option 2:**  Bank transfer | Sender’s name: |  | | | ※ In case the sender’s name is different from the participant | |
| Bank Transfer | **Bank/Branch**:  **Account No**.:  **Beneficiary**:  **SWIFT Code**:  **Bank Address**:  **Details of Payment**: | Shinhan Bank / Bangwha-Yeok Branch  100 - 035 – 959261  Premium Pass International Co., Ltd.  SHBKKRSE  135, Geumnanghwa-ro, Gangseo-gu, Seoul, Republic of Korea  Participant’s Name, APELSO 2023 | | | |
| ※All bank charges for remittance must be paid by the participant.  ※**A copy of receipt** for your bank remittance with the participant’s name should be sent to the tour bureau  by email | | | | | |

**[NOTICE]**

* Minimum person for each tour program: **20 People**, the tour programs are subject to change or cancelled if the minimum persons are not reached and it will be noticed individually to the indicted email above.
* Tour confirmation letter will be sent when the details are fixed such as minimum persons are reached.
* Tour programs and itineraries are subject to changed later due to local circumstances.

**[CANCELLATION AND REFUND POLICY]**

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| **Cancellation before 18 Sep 2023** | 100% Refundable |
| **Cancellation from 19 Sep before 28 Sep 2023** | 50% Refundable |
| **Cancellation from 29 Sep 2023, and No-show** | No refundable |

* For reservation changes and cancellations, please email it to the tour bureau.
* For the payment by credit card, it will refund without additional fees however, in case of refunds by bank transfer, bank fees will be deducted from the refunded amount.